



Positions vacant

Cricket Director - Senior Cricket

- Appointment of senior cricket coaches;
- Recruitment and management of senior players;
- Schedule cricket training;
- Select and appoint captains of all senior teams;
- Develop strategies and oversees the flow of junior cricketers into the senior grade of the club
- Select teams in conjunction with Senior Coaches;
- Works closely with the Operations Director in relation to managing grounds and cricket resources;
- Works closely with the committee in ensuring discipline and that the club is held in good repute;
- Build and nurture relationships with local district cricket clubs;
- Organise coaching accreditation, provide support and develops junior coaches.



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Positions vacant

Cricket Director - Junior Cricket

- Appointment of junior cricket coaches;
- Schedule cricket training and specialist training;
- Select and appoint junior teams;
- Works closely with the Operations Director in relation to managing grounds and cricket resources
- Works closely with the committee in ensuring discipline and that the club is held in good repute
- Build and nurture relationships with local district cricket clubs
- Organise coaching accreditation, provide support and develops junior coaches



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Positions vacant

Team Manager - A Grade Cricket

- Home matches - open up and organise change rooms, cricket teas, scorers facilities, scoreboards, frogbox and canteen facilities;
- All matches - organise player refreshments, massage facilities and ice baths.



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Positions vacant

Committee role - Merchandise coordinator

- Manages all merchandise for BCC;
- Manages relationships with suppliers;
- Includes research, recommendations and shortlisting of providers and designs.

Committee role - Volunteer coordinator

- manage recruitment and rostering of volunteers for duties in the canteen and BSSC bar.
- Manage the canteen stock purchasing;
- Manage volunteer RSA qualifications



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Positions vacant

Club Secretary

- Convene all club meetings and advise all attendees;
- Prepares agendas and minutes all exec meetings & AGM;
- Provide secretarial support to the committee including preparing, distributing and filing minutes of all committee and general meetings of the club;
- Maintain an accurate copy of the Club Rules and By-Laws;
- Be familiar with the rules of Associations - SACA & CA;
- Receive all correspondence directed to the Club, react, follow-up and distribute to appropriate members;
- PlayHQ administrator for all players, coaches and managers
- Ensures compliance to BCC constitution, CA and SACA policies and procedures;
- Ensure all licenses required by BCC are current;
- Liaise with SACA & ATCA regarding registrations, permits and transfers;
- Complete Annual Reports;
- Act as the Public Officer of the BCC;
- Maintain Insurance policies;
- Manages BCC website & mail servers.
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